

19-November-2007



UN Development Programme Rwanda - Kigali

Award ID: 00048283
Award Title: Disaster Emergency Coordination and Preparedness
Start Year: 2007
End Year: 2008
Implementing Partner (Executing Agency): UNDP (Direct Execution)

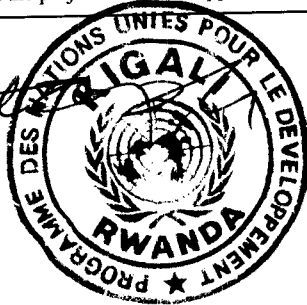
Budget (US\$) as of Last Revision on 19-November-2007		
Donor	Fund	Amount
UNDP	04120 TRAC3 - Response	100,000.00
Total Budget (2007 and Beyond)		100,000.00
Total Expenditure (2006 and Prior)		0.00
Award Total		100,000.00
Unprogrammed/Unfunded		0.00

Responsible Party (Implementing Agent): UNDP (Direct Execution)
Revision Type: Project Approval

Brief Description:

This AWP and the budget reflect the project document approved by the UN RC and submitted to BCPR.

Agreed by: *Asut...*
Agreed by:
Agreed by:
Agreed by:





Annual Work Plan

Rwanda - Kigali

Award Id: 00048283

Report Date: 20/11/2007

Award Title: Disaster Emergency Coordination and Preparedness

Year: 2007

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget			Amount US\$	
			Start	End		Fund	Donor	Budget Descr		
00058716	Disaster Emergency Coordinati	EPR Capacity building	25/11/07	31/3/08	UNDP (Direct Execution)	04120	UNDP	71200	International Consultants	5,000.00
						04120	UNDP	71300	Local Consultants	3,000.00
						04120	UNDP	72400	Communic & Audio Visual Equip	5,000.00
						04120	UNDP	72500	Supplies	5,000.00
						04120	UNDP	74500	Miscellaneous Expenses	2,000.00
						04120	UNDP	71300	Local Consultants	5,000.00
						04120	UNDP	71300	Local Consultants	6,000.00
						04120	UNDP	72200	Equipment and Furniture	19,000.00
						04120	UNDP	74500	Miscellaneous Expenses	2,000.00
						TOTAL				
GRAND TOTAL									52,000.00	



Annual Work Plan

Rwanda - Kigali

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Report Date: 20/11/2007

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Year: 2008

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget			Amount US\$	
			Start	End		Fund	Donor	Budget Descr		
00058716	Disaster Emergency Coordinati	EPR Capacity building	25/11/07	31/3/08	UNDP (Direct Execution)	04120	UNDP	71300 Local Consultants	2,000.00	
						04120	UNDP	71600 Travel	4,000.00	
						04120	UNDP	72500 Supplies	2,000.00	
						04120	UNDP	74500 Miscellaneous Expenses	5,000.00	
						04120	UNDP	71300 Local Consultants	19,000.00	
						04120	UNDP	71600 Travel	3,000.00	
						04120	UNDP	72400 Communic & Audio Visual Equip	3,000.00	
TOTAL						04120	UNDP	74500 Miscellaneous Expenses	10,000.00	
GRAND TOTAL										48,000.00



RWANDA

18 October 2007

Ref N° : 210 /07

Dear Mr. Hiemstra,

Ref: Emergency Disaster Coordination and Preparedness - Rwanda

Find attached a signed Project Document including the Annual Work Plan on activities to be implemented under the project.

We shall appreciate it if you could establish the authorized spending limit (ASL) to facilitate disbursement.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M. Soumaré', is positioned above the printed name.

Moustapha Soumaré
UN Resident Coordinator

Mr. Janthomas Hiemstra
Officer-in-Charge
Programme and Operations Support Cluster
Bureau for Crisis Prevention and Recovery
New York NY
USA

CC: BCPR Africa Regional Team
Nazim Khizar

UNDP Rwanda Request for BCPR Funding
Emergency Disaster Coordination and Preparedness

(Under TRAC 3 Category II)

1. COVER PAGE

Country: Rwanda

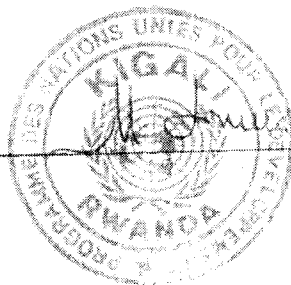
Implementing parties

Prime Minister's Office

Programme Period:	Oct 2007- Nov 2008
Programme Components:	<i>Technical and logistical support for coordination and M&E, assessments and consultancies.</i>
Project Title	<i>Western Province Response and Disaster Preparedness</i>
Proposal ID:	00048283
Project Duration:	12 months
Management Arrangement:	DEX

Total Budget	\$ 100.000
Allocated resources:	_____
• Government	_____
• (TRAC 3 cat. II - 04120)	\$ 100.000
• Other:	_____
○ _____	
○ _____	
○ _____	
• In kind contributions	_____
Unfunded budget:	_____

Agreed by (UNDP): _____



2. SITUATION ANALYSIS

2.1. Background and rationale

On 12th September 2007, heavy rains occurred in North-West Rwanda and occasioned exceptional floods in Bigogwe and Kanzenze sectors, respectively in Nyabihu and Rubavu Districts, both located in the Western Province. A few week later, new floods occurred in Musanze District.

The floods killed 20 people, destroyed 706 households and directly affected 2,369 individuals. Some roads, bridges, other local infrastructures and 2,500 Ha of cultures were also shattered. 1,573 additional households will have to be relocated to less vulnerable areas and to preserve the fragile Gishwati ecosystem. The medium-term impact on household revenue and local economy is therefore important.

A nearby land of 110 Ha in Nyabihu has been identified to relocate part of the population and arrangements have been made with people living there. Rubavu district is also looking for another available land. Currently, those who have lost their houses in the flooding are in a temporary IDP camp not far from where they will be settled.

The disaster is not a pure accident and occurred in an area, close to North Kivu and in a volcanic region, particularly vulnerable to political instability and natural hazards (recurrent floods), and affected by high demographic pressure. For these reasons, a rapid and sustainable response by the GoR and its partners is needed. Scenarios analyses also demonstrate that the country strongly needs stronger capacities to move out from the vicious circle of reacting once a disaster has occurred.

2.2. Government Response

The Government of Rwanda, through the Disaster Management Unit (DMU/Prime Minister's Office), has already supplied emergency food to directly affected population for a period of two months. Rwanda Red Cross has supplied some plastic sheeting, kitchen utensils and other few non-food items and UNICEF some non-food items including plastic sheeting. WHO, WorldVision and Electrogaz also provided emergency assistance. Experts and technicians from all related ministries and from the Rwanda Environment Management Authority (REMA) have been already mobilized in helping the victims.

The DMU also conducted preliminary joint assessments with WFP to complement the field visit undertaken soon after the floods occurred.

The Government of Rwanda (GoR) priority is now two-fold:

- 1) To immediately mitigate the consequences of the disaster
- 2) To look for sustainable preparedness and response and ensuring adequate information to decision makers.

In the short and medium term, the following activities will thus have to be undertaken:

- * Relocation, building shelters and basic needs (for four months) of 454 households.
- * Draining and protecting the flooded shallow areas (~200 Ha) against further floods.
- * Protecting the natural reserve of Gishwati (~5,000 Ha) by restoring its vegetation cover and diversifying cultivations
- * Providing with basic infrastructures (roads, bridges, schools).

3. PROJECT OUTPUTS AND ACTIVITIES

3.1. Expected outputs

UNDP assistance will be focused in coordinating the response to the floods between GoR, agencies, NGOs and Districts and bolstering the capacity of the DMU, key ministries and Districts in Emergency Preparedness and Response (EPR).

There is clear need to conduct rapid and comprehensive assessments to ensure that:

- 1) Response and early recovery in the flood-affected sectors is well coordinated and responsive to the needs of the people and integrating the environmental dimension
- 2) National and local capacities can be properly strengthened (prevention, preparedness and response). Gishwati and Volcanoes are identified as most vulnerable and priority areas.

A consultancy will in particular focus on strengthening national and local essential capacities in contingency planning, including risks and situational analysis, man-made and natural disasters scenarios mapping, response plan, coordination mechanisms, basic information management and reporting. In addition, local capacities will be strengthened in emergency management, reporting and coordination.

Output 1: The DMU, Ministries and districts are provided with technical, logistical and coordination support to manage the disaster under this intervention.

- Local consultancy located in the DMU for one year (coordination, information dissemination, liaison)
- Office equipment and furniture.

Output 2: Detailed population and environmental needs are assessed and a costed recovery plan is available.

- 1 International + 1 national consultants

Output 3: Risks and disaster prevention capacity assessments and Emergency Preparedness and Response (EPR) capacity building.

- 1 International + 1 national consultants
- EPR trainings
- Materials and tools

3.2. Duration

This intervention is expected to run from October 2007, with 12 months duration.

4. MANAGEMENT ARRANGEMENTS

The resources of TRAC-3 Category II are available to enable UN Resident Coordinators to respond without delay to the outbreak of an emergency. In view of the particular need for quick action and as stipulated in the execution guidelines, the UNDP-Rwanda is authorized to use DEX as the preferred and most adequate execution modality for the activities to be carried out under this project.

The DMU will be in charge of the action plan implementation and outputs achievement in close collaboration and coordination with the DMTF. The DMU will also ensure appropriate reporting to the Resident Coordinator.

5. ANNUAL WORK PLAN BUDGET SHEET

EXPECTED OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	Source of Funds	Budget Description	Amount
		Q1	Q2	Q3	Q4				
		Y1	Y2	Y3	Y4				
1. The DMU and affected districts are provided with technical, logistical and coordination support to manage the disaster under this intervention	<ul style="list-style-type: none"> - National Consultant (12 months) - Computers and printers - Generators - Furniture and office stationery - Telecom - Fuel - DSA and transports - Meetings - M&E 	X	X	X	X		UNDP		25,000
		X	X				UNDP		8,000
		X					UNDP		6,000
		X					UNDP		3,000
		X					UNDP		5,000
		X					UNDP		5,000
		X					UNDP		4,000
		X					UNDP		1,000
		X					UNDP		5,000
		X					UNDP		62,000
2. Needs of affected population and environment are assessed in detailed and a costed recovery plan is available	- Int. + Nat. Consultants	X					UNDP		5,000
									5,000
3. Risks and disaster prevention capacity assessments and EPP capacity building	<ul style="list-style-type: none"> - Int. + Nat. consultants - Trainings on EPP - Participatory workshops for local technical staff - Communication equipment and materials - Fuel - DSA and transports 	X	X				UNDP		10,000
		X					UNDP		5,000
		X					UNDP		5,000
		X					UNDP		5,000
		X					UNDP		3,000
		X					UNDP		5,000
Total								100,000	

United Nations Development Programme
Local Project Appraisal Committee meeting

Date: 1st October 2007

Venue: UNDP Rwanda, Kigali.

Participants: Mr Elam Kerara (Coordinator of the Disaster Management Unit) and his team, Mr Luke Wasonga (DRR/P, UNDP), Mr Benoit Larielle (PO, UNDP).

Agenda: Disaster management emergency project on TRAC3 resources

1. Presentation of the project components:

- Summary: UNDP assistance will be focused in coordinating the response to the September floods between GoR, agencies, NGOs and Districts and bolstering the capacity of the DMU, key ministries and Districts in Emergency Preparedness and Response (EPR).
- The outputs of the project will be the following:
 - Output 1: The DMU, Ministries and districts are provided with technical, logistical and coordination support to manage the disaster under this intervention.
 - Output 2: Detailed population and environmental needs are assessed and a costed recovery plan is available.
 - Output 3: Risks and disaster prevention capacity assessments and Emergency Preparedness and Response (EPR) capacity building.

2. Outcomes of the meeting:

- It was agreed that the intervention would focus on providing population and environmental needs assessments and undertaking priority capacity development activities to support the GoR in response and preparedness.
- The budget available is 100.000\$ and will be managed according to DEX procedures.
- It was agreed that the DMU would provide its approval of the final prodoc by the end of the week.

3. AOB

- Next steps agreed include:
 - o Revision of the prodoc to include views expressed during the LPAC.
 - o Sending the revised document to UNDP HQ.

Name: Luke Wasonga

Title: DRR/P

Signature: 